



Weekly Facilities Memo

Monday, October 24 – Sunday, October 30, 2016

| Room | Event | Date & Time | End Date | Contact Person |
|---------------------------|---------------------------------|--|--------------------|---------------------|
| <u>Monday, October 24</u> | | | | |
| 100 - Adjunct Support Rm | Office Hours – CDFS | 4:00 p.m. – 5:00 p.m. | To 12/12/16 | Randi Osburn |
| 103 | ENGL 001 | 9:00 a.m. – 11:00 a.m. | | Isabel Anderson |
| 103A | Developers Club | 12:00 p.m. – 1:30 p.m. | | Nick Turney |
| 444 | Academic Program Review Meeting | 2:30 p.m. – 4:00 p.m. | | Amy Obegi |
| 501 | Office Hours | 2:45 p.m. – 3:45 p.m. | To 12/12/16 | Kathleen Callison |
| 804 | Teaching Apprentice | 2:30 p.m. – 4:30 p.m. | To 12/19/16 | Tracy Schneider |
| 807B | Nursing Faculty Meeting | 9:00 a.m. – 12:00 p.m. | | Glenn Burgess |
| 811 | DE Meeting | 2:30 p.m. – 4:00 p.m. | | Carol Zadnik |
| 902 | Standard IV Committee Meeting | 2:30 p.m. – 3:30 p.m. <i>Open @ 2:30p.m.</i> | To 12/19/16 | Melissa Reeve |
| Herger Gallery | ELECTION | 10:30 a.m. – 4:30 p.m. | To 11/15/16 | Liberal Arts |
| 1421 | Various Club Meetings | 2:00 p.m. – 4:00 p.m. | To 12/12/16 | Lavonne Slaton |
| 1400 Lobby | Voter Registration Table | 10:00 a.m. – 2:00 p.m. <i>1 table/2 chairs between glass doors/west side</i> | | Dena Hudson |
| 1400 Lobby | St. Mark's Lutheran Church | 10:00 a.m. – 2:00 p.m. <i>1 table/2 chairs between vending machine & ATM</i> | | Dena Hudson |
| Faculty/Staff Lounge | Fall Production Dressing Room | 7:00 a.m. – 11:00 a.m. | | Theatre Staff |
| 1521 | Math Club Meeting | 2:00 p.m. – 3:00 p.m. | To 12/19/16 | Corrine Kirkbride |
| 1528 | Office Hours | 9:30 a.m. – 10:30 a.m. | To 12/16/16 | Ashley Shimabuku |
| 1528 | Chemistry | 6:00 p.m. – 7:30 p.m. | To 12/12/16 | Mani Subramanian |
| 1625 | Office Hours – CDFS 038 | 5:30 p.m. – 6:00 p.m. | To 12/12/16 | Randi Osburn |
| 1646 | Office Hours – CDFS 038 | 8:00 a.m. – 8:30 a.m. | To 12/14/16 | Randi Osburn |
| 1705 | KINE 005JK | 10:00 a.m. – 11:15 a.m. | To 12/14/16 | Terri Pearson-Bloom |
| Gym | Open Badminton | 7:00 p.m. – 9:00 p.m. | To 12/12/16 | Rebecca Lum |
| Tennis Courts | Cello Tennis | 8:00 p.m. – 6:00 p.m. | <i>Courts 7-12</i> | Phil Cello |
| 1877 | Office Hours | 12:45 p.m. – 1:45 p.m. | To 12/12/2016 | Mike Pelletti |
| 1880 | THEA 047 | 5:30 p.m. – 10:00 p.m. | To 11/29/16 | Theatre Staff |

103 NURS 061 Testing
 155 Peer Review Mid-Semester Meeting
 308 Office Hours – BIO 14/18
 501 Curriculum Committee
 Honeychurch Boardroom MATH 330
 703 CSU Sacramento
 707 Maximizing Social Security
 743 Teaching Apprentice
 811 CSEA General Meeting
 812 Transfer Workshop
 812 Celia Sandel, MS
 902 Accreditation
 Herger Gallery ELECTION
 1421 POLI SCI Class
 1421 ASSC Meeting
 1400 Quad Debate on Election Propositions
 1400 Lobby Fuel the Fire Club Dream Banner
 Faculty/Staff Lounge Fall Production Dressing Room
 1527 Office Hours
 1645 Office Hours – CDFS 062
 1646 Office Hours
 1775 Men's Basketball
 Pool Solano Aquatic Sea Otters – SASO
 Soccer Field Marin vs. SCC
 Football Stadium Rugby Club
 Tennis Courts SCAC Tournament
 1852 Project with the Bioreactor
 1860 Office Hours
 1880 THEA 047
 Vacaville Center – 138 New Student Orientation

Tuesday, October 25

9:00 a.m. – 11:00 a.m.
 1:00 p.m. – 3:00 p.m.
 2:15 p.m. – 3:00 p.m.
 1:30 p.m. – 4:00 p.m.
 9:30 a.m. – 12:30 p.m. *Classroom style for 40/*To 12/15/16
 6:30 p.m. – 9:20 p.m.
 5:30 p.m. – 9:30 p.m.
 2:30 p.m. – 4:30 p.m.
 2:30 p.m. – 3:30 p.m.
 10:00 a.m. – 10:55 a.m.
 6:00 p.m. – 9:30 p.m.
 9:00 a.m. – 10:00 a.m.
 10:30 a.m. – 4:30 p.m.
 10:00 a.m. – 11:30 a.m.
 12:30 p.m. – 2:30 p.m.
 11:30 a.m. – 12:45 p.m. *2 tables/6 chairs/1 microphone*
 10:30 a.m. – 1:00 p.m. *2 tables/2 chairs between restrooms*
 7:00 a.m. – 11:00 a.m.
 12:45 p.m. – 1:15p.m. To 12/13/16
 5:30 p.m. – 6:15 p.m. To 12/13/16
 8:00 a.m. – 8:30 a.m. & 11:15-11:45a.m. To 12/13/16
 3:30 p.m. – 4:30 p.m. To 12/15/16
 4:00 p.m. – 6:15 p.m. To 12/22/16
 4:00 p.m. – 7:00 p.m. *Prep field*
 3:30 p.m. – 5:30 p.m. To 12/08/16
 8:00 p.m. – 3:00 p.m.
 12:00 a.m. – 11:59 p.m.
 11:15 a.m. – 11:45 a.m. To 12/15/16
 5:30 p.m. – 10:00 p.m. To 11/29/16
 5:00 p.m. – 8:00 p.m.

See JJ for key

To 12/06/16

To 12/13/16

To 12/15/16

To 12/22/16

Open @ 5:30p.m.

To 12/20/16

Open @ 10a.m.

Open @ 6p.m.

To 11/15/16

To 12/13/16

To 12/13/16

To 12/13/16

To 12/15/16

To 12/22/16

To 12/08/16

To 12/15/16

To 11/29/16

Erin Craig
 Amy Meachum
 Ann Hefner-Gravink
 Curtiss Brown
 Randy Robertson
 Veunta Dailey
 Keith James
 Tracy Schneider
 Janet Schwartz
 Marcie McDaniels
 Celia Sandel
 Saki Cabrera
 Liberal Arts
 Joel Powell
 Dena Hudson
 Ana Petero
 Dena Hudson
 Theatre Staff
 Lyndale Garner
 Barry Bussewitz
 Maureen Powers
 John Nagle
 Ricky Silva
 Jeff Cardinal
 Alison Aubert
 Kevin Ratterman
 Ed Re
 Kurt Roggli
 Theatre Staff
 Robert Nunez

Wednesday, October 26

103 ENGL 001
 103 Nursing Exam 1
 103A Nursing Exam 1
 414 EOPS Advisory Board Meeting
 446 High School Tour/Presentations
 Pam Keith Conference Rm. Management Meeting

9:00 a.m. – 11:00 a.m.
 12:00 p.m. 2:00 p.m.
 12:00 p.m. – 2:00 p.m.
 11:00 a.m. – 2:00 p.m.
 9:30 a.m. – 12:00 p.m.
 9:00 a.m. – 12:00 p.m.

To 12/14/16

Isabel Anderson
 Marivic Macalino
 Marivic Macalino
 Amber Cheatham
 Ruhpreet Baines
 Sandra Therrien

Wednesday, October 26(cont.)

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|------------------------|---|-------------------------|---|---------------------|
| Honeychurch Boardroom | College Governance Council Meeting | 2:00 p.m. – 4:00 p.m. | <i>Large w/20 chairs</i> | Laurie Gorman |
| Honeychurch Boardroom | Accreditation Team Leaders Meeting | 4:00 p.m. – 6:00 p.m. | <i>Large w/20 chairs</i> | Laurie Gorman |
| 701 | Office Hours | 11:30 a.m. – 1:00 p.m. | To 12/14/16 | Lisa Giambastiani |
| 802 | Office Hours | 4:00 p.m. – 4:30 p.m. | To 12/14/16 | David Lara |
| 806 | Office Hours | 9:30 a.m. – 11:00 a.m. | To 12/16/16 | Ashley Shimabuku |
| 902 | Assessment Committee Meeting | 2:30 p.m. – 4:00 p.m. | <i>Open 2:30p.m.</i> | Amy Obegi |
| 1104 | Office Hours | 10:00 a.m. – 10:40 a.m. | To 12/14/16 | Michael Reilly |
| Herger Gallery | ELECTION | 10:30 a.m. – 4:30 p.m. | To 11/15/16 | Liberal Arts |
| 1421 | Gamers Pokémon Trading Card Game Tournament | 12:00 p.m. – 4:00 p.m. | | Gamers Club |
| 1400 Lobby | Open Mic. | 10:00 a.m. – 2:00 p.m. | <i>1 table/2 chairs between the restrooms/1 mic</i> | Dena Hudson |
| Faculty/Staff Lounge | Fall Production Dressing Room | 7:00 a.m. – 11:00 a.m. | | Theatre Staff |
| 1528 | Office Hours | 9:30 a.m. – 10:30 a.m. | To 12/16/16 | Ashley Shimabuku |
| 1646 | Office Hours – CDFS 038 | 8:00 a.m. – 8:30 a.m. | To 12/14/16 | Randi Osburn |
| 1646 | CDFS Advisory Meeting | 4:00 p.m. – 6:00 p.m. | | Amy Obegi |
| 1705 | KINE 005JK | 10:00 a.m. – 11:15 a.m. | To 12/14/16 | Terri Pearson-Bloom |
| Pool | Solano Aquatic Sea Otters – SASO | 4:00 p.m. – 6:15 p.m. | To 12/22/16 | Ricky Silva |
| Tennis Courts | SCAC Tournament | 8:00 p.m. – 3:00 p.m. | | Kevin Ratterman |
| 1852 | Project with the Bioreactor | 12:00 a.m. – 11:59 p.m. | | Ed Re |
| Vacaville Center – 218 | Financial Aid – Smart Borrower | 2:30 p.m. – 4:00 p.m. | <i>Workshop 3-4p.m.</i> | Tracy Gross |
| Vacaville Center – 218 | Financial Aid – Money \$ense | 4:00 p.m. – 5:00 p.m. | | Tracy Gross |

Thursday, October 27

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|-----------------------|-------------------------------------|-------------------------|---|--------------------|
| 103 | ENGL 011/310 | 12:00 p.m. – 1:30 p.m. | | Melissa Reeve |
| 414 | DSP | 4:00 p.m. – 5:00 p.m. | | Sidne Parker |
| 431 | Academic Calendar Committee Meeting | 3:00 p.m. – 4:30 p.m. | | Khadijah Adjabeng |
| 611 | Fiscal Services Meeting | 9:00 a.m. – 12:00 p.m. | To 12/19/16 | Laura Convento |
| Honeychurch Boardroom | MATH 330 | 9:30 a.m. – 12:30 p.m. | <i>Classroom style for 40 /</i> To 12/15/16 | Randy Robertson |
| 703 | CSU Sacramento | 6:30 p.m. – 9:20 p.m. | To 12/22/16 | Veunta Dailey |
| 710 | French Club | 11:15 a.m. – 12:00 p.m. | To 12/15/16 | Lorna Marlow-Munoz |
| 713 | POLI SCI Study Session | 3:45 p.m. – 4:30 p.m. | To 12/22/16 | Joel Powell |
| 902 | Standard II Accreditation Meeting | 1:30 p.m. – 2:30 p.m. | <i>Open @ 1:30p.m.</i> To 12/15/16 | Saki Cabrera |
| Herger Gallery | ELECTION | 10:30 a.m. – 4:30 p.m. | To 11/15/16 | Liberal Arts |
| 1421 | POLI SCI Class | 10:00 a.m. – 11:30 a.m. | | Joel Powell |
| 1400 Quad | Debate on Election Propositions | 11:30 a.m. – 12:45 p.m. | <i>2 tables/6 chairs/1 microphone</i> | Ana Petero |
| 1400 Lobby | STEM Day | 9:00 a.m. – 2:00 p.m. | <i>See JJ or Dena for setup-4 tables/8 chairs</i> | STEM Club |
| 1400 Lobby | Rugby Club Recruitment | 10:30 a.m. – 2:00 p.m. | <i>1 table/2 chairs between the glass doors/west side</i> | Rugby Club |
| 1400 Lobby | LDS Church | 11:00 a.m. – 1:00 p.m. | <i>1 table/2 chairs between ATM & bookstore</i> | Dena Hudson |
| Faculty/Staff Lounge | Fall Production Dressing Room | 7:00 a.m. – 11:00 a.m. | | Theatre Staff |

| <u>Thursday, October 27(cont.)</u> | | | | |
|------------------------------------|--|-------------------------|---|---------------------|
| 1625 | CDFS 070 | 5:00 p.m. – 5:45 p.m. | To 12/15/16 | Barry Bussewitz |
| 1775 | Men's Basketball | 3:30 p.m. – 4:30 p.m. | To 12/15/16 | John Nagle |
| Pool | Solano Aquatic Sea Otters – SASO | 4:00 p.m. – 6:15 p.m. | To 12/22/16 | Ricky Silva |
| Football Stadium | Rugby Club | 3:30 p.m. – 5:30 p.m. | To 12/08/16 | Alison Aubert |
| Tennis Courts | Cello Tennis | 8:00 p.m. – 6:00 p.m. | Courts 7-12 | Phil Cello |
| 1852 | Project with the Bioreactor | 12:00 a.m. – 11:59 p.m. | | Ed Re |
| 1860 | Office Hours | 11:15 a.m. – 11:45 a.m. | To 12/15/16 | Kurt Roggli |
| 1880 | THEA 047 | 5:30 p.m. – 10:00 p.m. | To 11/29/16 | Theatre Staff |
| <u>Friday, October 28</u> | | | | |
| 103 | COUN 050 | 9:00 a.m. – 12:00 p.m. | | Kelly Cadungug |
| 103A | Nursing | 8:00 a.m. – 9:30 a.m. | | Elizabeth Freed |
| 135 | Basic Skills Meeting | 12:00 p.m. 1:30 p.m. | | Joshua Scott |
| 155 | Peer Review Mid-Semester Meeting | 11:00 a.m. – 1:00 p.m. | See JJ for key | Amy Meachum |
| 414 | SAEBG Group Meeting | 2:00 p.m. – 4:00 p.m. | | Kelly Penwell |
| 502 | Typing Test Certificates | 12:00 p.m. – 3:00 p.m. | No fees for test/Need photo ID | Pat Ceja |
| 611 | Student Services Meeting | 10:45 a.m. – 11:45 a.m. | | Khadijah Adjabeng |
| 710 | French Club | 11:00 a.m. – 12:00 p.m. | To 12/16/16 | Lorna Marlow-Munoz |
| Herger Gallery | ELECTION | 10:30 a.m. – 4:30 p.m. | To 11/15/16 | Liberal Arts |
| 1400 Lobby | Halloween Setup for Monday Event | 9:00 a.m. – 8:00 p.m. | 10 tables/20 chairs/See JJ or Dena for placement | Dena Hudson |
| Faculty/Staff Lounge | Fall Production Dressing Room | 7:00 a.m. – 11:00 a.m. | | Theatre Staff |
| 1528 | Office Hours | 9:30 a.m. – 10:30 a.m. | To 12/16/16 | Ashley Shimabuku |
| 1738 | KINE Discipline Meeting | 9:00 a.m. – 10:30 a.m. | | Terri Pearson-Bloom |
| 1779 | Martial Arts Class | 12:00 p.m. – 3:00 p.m. | Open @ 12p.m. | To 12/16/16 |
| Gym | Napa Valley College vs. SCC Volleyball | 6:00 p.m. – 9:00 p.m. | | Aaron Rivera |
| Pool | Solano Aquatic Sea Otters – SASO | 4:00 p.m. – 6:00 p.m. | To 12/22/16 | Darla Williams |
| Tennis Courts | Cello Tennis | 8:00 p.m. – 6:00 p.m. | Courts 7-12 | Ricky Silva |
| 1852 | Project with the Bioreactor | 12:00 a.m. – 11:59 p.m. | | Phil Cello |
| 1880 | THEA 047 | 5:30 p.m. – 10:00 p.m. | To 11/29/16 | Ed Re |
| Vallejo Center – 125 | Assessment Testing | 9:00 a.m. – 11:30 a.m. | Appointments online/SCC ID/Photo ID required | Theatre Staff |
| | | | | John Siefert |
| <u>Saturday, October 29</u> | | | | |
| 302 | PHYS 002 | 8:00 a.m. – 8:50 a.m. | To 12/18/16 | Darwin Ho |
| 1301 | Celia Sandel, MS | 8:30 a.m. – 12:30 p.m. | Air/Heat on-Open @ 8:30a.m. & secure @ 12:30p.m. | Celia Sandel |
| 1303 | ART 021 & ART 022 | 9:00 a.m. – 2:50 p.m. | To 12/18/16 | Abigail Rubenstein |
| Faculty/Staff Lounge | Fall Production Dressing Room | 7:00 a.m. – 11:00 a.m. | | Theatre Staff |
| 1737 | Athletic Department Meeting | 10:00 a.m. – 11:00 a.m. | | Clair Gover |

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|--------------------------|----------------------------------|
| Gym | Volleyball Clinic |
| Tennis Courts | Cello Tennis |
| Grass Strip by 1000/1900 | Northern California Whippet Club |
| 1815 | PHOTO 154 |
| 1880 | THEA 047 |
| Parking lot 2 | Monticello Cycling Club |
| Vacaville Center – 118 | HIST 017 |
| Vacaville Center – 207 | PHIL 003 |
| Vacaville Center – 212 | ASTR 010 |
| Vacaville Center – 214 | PSYC 001 |
| Vacaville Center – 215 | ENGL 001 |
| Vacaville Center – 218 | COMM 001 |
| 360 Campus Lane | THEA 024 |

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| Faculty/Staff Lounge | Fall Production Dressing Room |
| Tennis Courts | Cello Tennis |
| Old Football Practice Field | Northern California Whippet Club |
| 1880 | THEA 047 |

Saturday, October 29(cont.)

| | | |
|-------------------------------------|---|-----------------------------|
| 9:00 a.m. – 11:00 a.m. & 12 – 2p.m. | 2 hrs. Custodial for cleanup | Darla Williams |
| 8:00 p.m. – 6:00 p.m. | Courts 7-12 | Phil Cello |
| 8:00 a.m. – 4:00 p.m. | Prep field prior to weekend | Jean Balint |
| 9:00 a.m. – 1:50 p.m. | To 12/18/16 | Richard Mariani |
| 5:30 p.m. – 10:00 p.m. | To 11/29/16 | Theatre Staff |
| 7:00 a.m. – 5:00 p.m. | Garbage cans needed/2 hrs. Groundskeeper for cleanup | Justin English |
| 9:00 a.m. – 11:50 a.m. | To 12/18/16 | Christopher Collins |
| 9:00 a.m. – 11:50 a.m. | To 12/18/16 | Stephen Orr |
| 9:00 a.m. – 11:50 a.m. | To 12/18/16 | Zachary Hannan |
| 9:00 a.m. – 11:50 a.m. | To 12/18/16 | Maria Regalado |
| 8:00 a.m. – 11:50 a.m. | To 12/18/16 | Carlene Coury |
| 9:00 a.m. – 11:50 a.m. | To 12/16/18 | John Perez |
| 6:30 p.m. – 8:35 p.m. | To 11/20/16 | Christine Main-Sendlakowski |

Sunday, October 30

| | | |
|------------------------|------------------------------------|---------------|
| 7:00 a.m. – 11:00 a.m. | | Theatre Staff |
| 8:00 p.m. – 6:00 p.m. | Courts 7-12 | Phil Cello |
| 8:00 a.m. – 4:00 p.m. | Prep field prior to weekend | Jean Balint |
| 5:30 p.m. – 10:00 p.m. | To 11/29/16 | Theatre Staff |